

# ARMY NATIONAL GUARD TECHNICIAN ANNOUNCEMENT NON-BARGAINING UNIT



**HUMAN RESOURCES  
OFFICE**  
Washington National  
Guard  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**Announcement number**

10-058-ARNG

**Opening Date**

25 May 2010

**Position Title, Series & Grade**

Flight Operations Specialist,  
GS-2102-08

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30 ON:**

23 June 2010

**PD Number:**

R9433000

**SEE NOTE**

**Location of Position:**

AASF#1  
Ft. Lewis, WA 98430

**Baseline physical**

**An employment physical may be required within 90 days of employment per OSHA regulation and NGB\* \*this physical will be used to determine fitness and eligibility for continued employment.**

**Salary Range:**

\$45,838PA to \$59,586 PA

**Website address:**

[http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

## APPOINTMENT FACTORS

**Area of Consideration**

☐ **Area A – Nationwide Excepted:**

Anyone eligible for immediate enlistment and/or commissioning in the Washington Army and/or Air National Guard.

☒ **Area B – In-state Excepted:** All participating members of the Washington Army and/or Air National Guard.

☒ **Area C – In-service Excepted:** All presently employed permanent excepted technicians, indefinite excepted technicians, and AGR members with excepted technician reemployment rights to the Washington Army National Guard.

☐ **Area D – In-service Competitive:** All presently employed permanent competitive technicians of the Washington Army National Guard.

**CURRENT BARGAINING UNIT STATUS**

☐ **Bargaining Unit**

☒ **Non-Bargaining Unit**

**Appointment Factors:**

☐ **Officer**

☒ **Enlisted**

☒ **Warrant Officer**

☐ **NDS (Competitive)**

☒ **Permanent**

☐ **Indefinite**

## Military Assignment & Grade Requirements

**ECMF:** 15

**WOBR:** 15, 920B

Applicants need not be assigned to the position or possess the MOS to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain MOS within 1 year of appointment action.

**Military Grade Available:**

E-1 to E-9

WO1 to CW4

Please note: Grade Inversion will not be permitted TPR 300 (302.7, change 8 para c)

<b>Permanent Change of Station</b>	
<input checked="" type="checkbox"/> PCS expenses are not authorized	<input type="checkbox"/> PCS expenses are authorized
<input type="checkbox"/> PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.	
<b>Minimum Requirements for Consideration</b>	
<b>General Experience:</b> Clerical, administrative, or technical experience which demonstrates applicants ability to interpret, explain and/or apply basic rules, regulations, policies and procedures of a transportation program.	
<b>Specialized Experience:</b> Must have <b>18</b> months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.	
<b>Other Requirements:</b> All Soldiers, civilian employees and contractor employees who drive Army-owned or leased vehicles must complete the Army Avoidance Course (AAC) training when they start working for the Army.	
<b>The following Selective Placement Factors (SPFs) will be considered in the evaluation process</b>	
<b>Element I</b> – Ability to compile information, examine documents and prepare reports.	
<b>Element II</b> – Ability to gather information, interpret rules, policies and regulations and communicate information in writing.	
<b>Element III</b> – Knowledge of technical support work in all functional areas of Flight Operations.	
<b>Element IV</b> – Ability to execute an established Pre-Accident Plan at the unit and facility level.	
<b>Employment Conditions</b>	
1. Technicians are paid through direct deposit/electronic funds transfer. 2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government. 3. <u>Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.</u> 4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician. 5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)	
<b>Only the work Experience and Qualifications/Education you show on the OF612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.</b>	
<b>SUMMARY OF DUTIES</b>	
This position is located in the Army Aviation Support Facility, (AAFS) or Army Aviation Flight Activity, (AAFA). Its purpose is to conduct preflight briefings for pilots and provide in-flight advisory services. The AASF or AAFA conducts preflight pilot briefings in accordance with National Guard regulations and directives. Processes extended and local clearances, including examination for conformance with flight rules and regulations. Prepares, maintains and files records, charts, graphs, and reports allied to flight operations and flight training activities such as aircraft utilization reports, aircrew information reports, individual flight records, notice to airmen (NOTAM) file and airfield data. Maintains current file of aircraft flying regulations and navigational information such as radio facility cards, instrument approach procedure charts, aeronautical charts, Airman's Information Manual (AIM), airport directory, location identifiers, ATC procedures manual and Army Flight Information Publications. Supervises on-the-job training of unit flight operations personnel performing equivalent training or accomplishing a split unit training assembly at the facility. Performs other duties as assigned.	

## HOW TO APPLY

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
  - MIL Form 175 "Application for Technician Vacancy"
  - One of the following:
    - a) OF 612 "Application for Federal Employment"
    - b) Personal Resume, with original signature or
    - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
  - MIL Form 174 "Chronological Listing of Military Service"
  - OF 306 "Declaration for Federal Employment"
  - SF 181 "Race and National Origin Identification"
  - SF 256 "Self-Identification of Handicap"
  - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
  - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

\*\*To obtain forms online go to: [http://mil.wa.gov/jobs/federal\\_job\\_ops.shtml](http://mil.wa.gov/jobs/federal_job_ops.shtml)

**\*\*Mail or Hand Deliver** forms to: HRO Attn: Staffing Section  
Building 33, Camp Murray  
Tacoma, WA 98430-5130

**(Faxed and Scanned copies will not be accepted)**

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**
3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

**For additional information:** HRO STAFFING SECTION  
Phone (253) 512-7835  
DSN 323-7835